

# IFTA AUDIT COMMITTEE MINUTES

October 08, 2019

Dial in # (866) 906-7447 Conference ID: 9179391#

## Jurisdiction Representatives:

Beth Duda-Rel, Chair, AZ - Present  
Kelly Heaton, Vice Chair, AR - Present  
Regan Johnson, MB - Present  
Marsha Douglas Roy, QC – Present  
Joel Foreman, NE - Present  
Lynden Landholm, KS – Present  
Betsy McCabe, NV - Present  
Bille Pierson, ID - Present  
Jesse Taylor, MD – Present

Mason Simpson, TN - Present  
Lynn Resides, PA - Present

## IFTA Board Liaisons:

L. Michael Romeo, CT - Absent  
David Nicholson, OK - Present

## IFTA Inc., Advisors:

Maria Coronado - Absent  
Monica Halstead - Absent  
Debbie Meise – Present

**Minutes:** Lynn Resides

**Roll Call:** Noted above

**Approval:** Betsy McCabe made a motion to approve the September 10, 2019 minutes, seconded by Marsha Douglas Roy motion passed.

**Update:** Debbie Meise, there is an upcoming opening in the Audit Committee and a call has been sent out for volunteers. There is a new form being used at this time.

Kelly Heaton, discussed the meeting he attended, which involved how to move an idea into action. An exercise was completed by the attendees, assistance in completing the exercise was given by the facilitator. At the meeting a discussion was had with NTI regarding their concerns with lack of parking and issues of multiple license. Possible ballot in future dealing with getting industry involved with committee work, recommended by the board. Mentioned that the board meeting was well attended and got good results.

David Nicholson, gave an update on the board actions. Election of (2) people. Possible changes to by-laws, originally written when there were 8 members now there is 58. There was a discussion on the strategic plan by the board to include IRP.

A discussion took place involving the Audit Management Round Table formed by Debbie Meise which is proceeding on schedule. Lynden Landholm asked about the Attorney Steering Committee which was disbanded. It was noted there maybe a possibility of making it a standing committee by ballot. Notified AC that the new executive director would be meeting the IFTA staff team members.

Debbie Meise gave update on audit workshop regarding hotels, expenses which will be e-mailed shortly and will be on the web site. A discussion was held regarding the use of guide book rather than texting. It was noted this will be available for workshop. There are still open spots for presenters. A person is

needed to assist Chester Cook (IRP) with his part of the Managers Workshop. The planning committee is on time, people are working on their portions.

Marsha Douglas Roy led a discussion on the preliminary outline concerning burden of proof. This is not same for different types of activity or carriers have different interpretation. Also discussed ELD and how they differ from Electronic Records. It was mentioned that the small carriers do not know what they need or how to present it to auditors. Numerous times records presented are not the same as what has been recovered from program.

Lynden Landholm, requested guidance on the assignment that he and Lynn Resides are working on. It was decided they would use the presentation that had been presented by David and Renee. Examples of how to handle unreported fuel would be added to Best Practices Guide through a hyperlink. These will be used as guidance by auditors. Suggestion was made to include the chart which shows guidance in how to judge whether records are Adequate or not.

**New Business:** None

Lynden Landholm made motion to adjourn conference call seconded by Betsy McCabe. Motion was passed.